



# Roberta Hansen

## TRANSLATOR

+1 234 567 89 10

robertahansen@mail.com

San Jose, CA

## SKILLS

Interpreting	Expert
Bilingualism	Expert
Cultural Awareness	Expert
Written Communication	Expert
Verbal Communication	Expert
Translation Memory Tools	Expert
Proofreading and Editing	Expert
Accuracy	Expert

## LANGUAGES

- English (Native)
- Arabic (Native)
- Turkish (Intermediate)

## HOBBIES

- History
- Languages
- Cooking

## PROFESSIONAL SUMMARY

Dedicated and detail-oriented translator with a strong academic background in linguistics and a proven track record of delivering accurate and culturally sensitive translations. Seeking a challenging position to utilize language skills and contribute to effective communication between diverse communities.

## EXPERIENCE

2020 - Now

### Arabic Translator

Global Communications Solutions / San Jose, CA

- Translate a variety of documents, including legal agreements, marketing materials, and technical manuals, ensuring accuracy and maintaining cultural nuances.
- Collaborate with cross-functional teams to meet tight deadlines and deliver high-quality translations.
- Utilize CAT tools, such as SDL Trados, to enhance efficiency and consistency in translation projects.
- Conduct research to stay updated on industry-specific terminology and linguistic developments.

2017 - 2020

### Freelance Translator

Self-Employed /

- Worked on a diverse range of projects, including website localization, business correspondence, and academic papers.
- Established and maintained positive relationships with clients, ensuring satisfaction with the quality of translations.
- Managed multiple projects simultaneously, demonstrating excellent organizational skills.

## EDUCATION

2018 - 2020

### Master of Arts in Translation Studies

University of California / United States, Los Angeles, CA

2014 - 2018

### Bachelor of Arts in Linguistics

University of Colorado / Denver, CO