



CAROLYN BULLION

Family Law Paralegal

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United States, Los Angeles, CA, 2237 
Brannon Street, 90071

PROFESSIONAL SUMMARY

Experienced and dedicated Family Law Paralegal with a proven track record of providing exceptional support to attorneys in a variety of family law matters. Committed to upholding the highest standards of professionalism and confidentiality while assisting clients through challenging legal processes.

EDUCATION

2009 - 2013

Bachelor of Arts in Legal Studies

University of California / United States, Los Angeles

SKILLS

- Contract Review Expert
- Litigation Support Expert
- Legal Writing Expert
- Fact-Finding Expert
- Drafting Pleadings Expert

HOBBIES

- Backpacking
- Zumba

AWARDS

- Certified Paralegal Champion Award, NALA

PERSONAL INFO

- Driving licence: A, B

EXPERIENCE

2021 - Now

Senior Family Law Paralegal

Lawson & Associates / United States, Los Angeles, CA

- Lead paralegal responsible for managing a high-volume caseload of complex family law matters.
- Conduct comprehensive legal research and analysis to support case strategies and arguments.
- Draft and prepare a wide range of legal documents, including petitions, responses, motions, and settlement agreements.

2013 - 2021

Family Law Paralegal

Garcia Law / United States, Los Angeles, CA

- Provided exceptional support to attorneys in divorce, child custody, and spousal support cases.
- Drafted and filed legal documents, including pleadings, discovery requests, and responses, with accuracy and efficiency.
- Assisted attorneys in trial preparation, including organizing exhibits, preparing witnesses, and managing trial notebooks.

CERTIFICATIONS

2020 - Now

Advanced Paralegal Certification (APC)

United States, NALA