



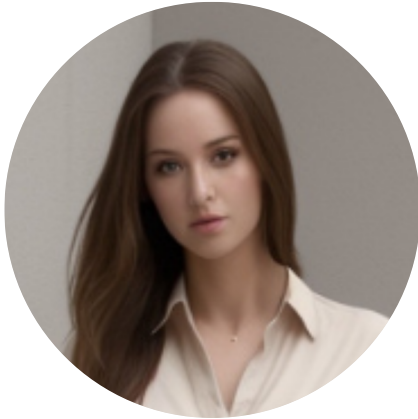
HARRIET WALKER

Retail Leasing Agent

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harriet.walker@email.com 

United States, Frisco, TX 



PROFESSIONAL SUMMARY

Experienced and dedicated Retail Leasing Agent with expertise in securing prime spaces and fostering successful landlord-tenant relationships. Proven track record in identifying high-potential locations, negotiating favorable lease terms, and providing exceptional client service. Adept at market analysis, trend spotting, and strategic planning to support business growth and profitability.

EDUCATION

2013 - 2017

Bachelor of Science in Real Estate

University of Texas at Arlington / United States

Licensed Real Estate Agent, Texas

License #123456, Expiration date: 2026

SKILLS

- Retail Market Analysis Expert
- Lease Negotiations Expert
- Client Relationship Management Expert
- Property Marketing Expert
- Strategic Planning Expert
- Excellent Communication Skills Expert
- Proficient in Real Estate Management Software Expert

EXPERIENCE

2021 - Now

Retail Leasing Agent

TopChoice Realty / United States, Frisco, TX

- Spearhead the leasing of over 50 retail spaces annually, including high-traffic shopping centers and standalone stores.
- Conduct market analysis and site evaluations to recommend optimal locations based on client needs and market trends.
- Negotiate lease terms with property owners and tenants, achieving an average lease renewal rate of 85%.

2018 - 2021

Retail Leasing Associate

Urban Leasing / United States, Dallas, TX

- Assisted senior agents in the leasing process, including property tours, lease agreements, and tenant onboarding.
- Managed a portfolio of 30+ retail properties, handling inquiries, applications, and lease renewals.
- Facilitated negotiations between landlords and tenants, resolving disputes and ensuring compliance with lease terms.

2016 - 2018

Real Estate Assistant

Metro Group / United States, Dallas, TX

- Supported the real estate team with administrative tasks, including scheduling appointments, preparing lease documents, and maintaining client records.
- Assisted in the preparation of marketing materials and property listings to attract potential tenants.
- Conducted property showings and provided clients with information about lease terms, property features, and neighborhood amenities.

