



(555) 321-7654

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Ready for a relocation

## EDUCATION

### Diploma in Culinary Arts

Le Cordon Bleu, France, Paris  
2011 - 2012

### Bachelor of Arts in Hospitality Management

University of Melbourne, Australia, Melbourne  
2006 - 2010

### Certified Wedding Planner (CWP)

Issued: October 2012

## SKILLS

- Expertise in Wedding Catering and Event Management
- Cross-Cultural Culinary Experience and Menu Design
- Excellent Communication and Client Consultation Skills
- High-Level Organizational and Logistical Coordination
- Proficient in Managing Large-Scale Events and Diverse Teams

# IRENE ALLEN

## WEDDING CATERING

### PROFESSIONAL SUMMARY

Experienced wedding caterer with a global background in delivering exceptional culinary experiences for high-profile weddings. Adept at collaborating with wedding agencies and planners to create memorable events. Proven track record of managing diverse catering needs across various cultures and settings.

### EXPERIENCE

- March 2021 - August 2024

#### Senior Wedding Caterer

Global Elegance Catering / United States, New York

- Coordinated and executed catering services for high-end weddings across the U.S. and internationally.
- Managed on-site catering teams, overseeing food presentation, and service to ensure exceptional quality.
- Conducted detailed consultations with clients to understand their needs, providing expert recommendations and adjustments.
- Oversaw logistical aspects, including coordination with local vendors, and compliance with international food safety standards.

- June 2018 - February 2021

#### Wedding Catering Specialist

Luxe Events Catering / France, Paris

- Designed and prepared gourmet menus that reflected a blend of French culinary traditions and client preferences.
- Fostered strong relationships with wedding agencies and venues, ensuring smooth collaboration and exceptional service delivery.
- Implemented innovative service techniques and presentation styles that elevated the overall guest experience.

- May 2014 - April 2018

#### International Catering Coordinator

Elegant Affairs Catering / Australia, Sydney

- Managed international catering projects for weddings and luxury events, collaborating with global partners and local wedding agencies.
- Developed and executed culturally sensitive and sophisticated menus, enhancing the dining experience.
- Provided on-site support and training for local staff to maintain high standards of service and presentation.