




# GREGORY LEWIS

Medical Biller and Coder

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Denver, CO 



## PROFESSIONAL SUMMARY

Detail-oriented Medical Biller and Coder with over 8 years of experience in processing medical claims, managing accounts receivable, and ensuring compliance with regulations. Proficient in ICD-10, CPT coding, and medical billing software. Committed to optimizing revenue cycle processes and improving claim accuracy.

LinkedIn: /in/gregorylewis

## EDUCATION

### Associate Degree in Health Information Management

Denver Community College, CO

Graduated: May 2016

## SKILLS

- ICD-10 and CPT Coding **Expert**
- Medical Billing Software (Kareo, AdvancedMD) **Expert**
- Claims Processing and Follow-Up **Expert**
- HIPAA Compliance **Expert**
- Attention to Detail **Expert**
- Strong Analytical Skills **Expert**

## COURSES

2018

### Certified Billing and Coding Specialist (CBCS)

NHA

2017

### Certified Professional Coder (CPC)

AAPC

## EXPERIENCE

2019 - Now

### Medical Biller and Coder

#### HealthFirst Medical Group / Denver, CO

- Process and submit over 300 insurance claims weekly with a 98% accuracy rate.
- Manage coding for various specialties including cardiology and orthopedics, ensuring compliance with regulations.
- Reduce claim rejections by 25% through effective coding practices and proactive follow-ups.
- Collaborate with healthcare providers to clarify and resolve coding discrepancies.

2017 - 2019

### Medical Billing Specialist

#### Peak Health Care / Denver, CO

- Handled billing for a multi-specialty clinic, processing payments and following up on outstanding accounts.
- Conducted training sessions for new billing staff on coding practices and software usage.
- Developed reporting tools to track billing performance and identify areas for improvement.