



James Tully

MAINTENANCE HANDYMAN

(404) 555-9876

james.tully@email.com

United States, Atlanta, GA

SKILLS

Proficient in plumbing, electrical, and HVAC systems Expert

Strong troubleshooting and repair skills Expert

Excellent organizational and time management abilities Expert

Ability to work under pressure and meet deadlines Expert

Strong interpersonal skills to work effectively with residents and team members Expert

PROFESSIONAL SUMMARY

Experienced maintenance handyman with a strong background in building upkeep and repair, seeking a position to leverage expertise in plumbing, electrical work, and general maintenance.

EXPERIENCE

January 2019 - Now

Maintenance Handyman

Sunrise Apartments / United States, Atlanta, GA

- Conduct daily maintenance and repair tasks for apartment units, including plumbing leaks, electrical issues, and appliance repairs.
- Develop and maintain positive relationships with residents through effective communication and timely service.
- Perform seasonal maintenance tasks, such as HVAC filter replacements and outdoor maintenance.

June 2016 - December 2018

Facilities Assistant

Atlanta Public Schools / United States, Atlanta, GA

- Supported facilities management by assisting with routine maintenance and repair of school buildings.
- Ensured compliance with safety regulations and participated in safety inspections.
- Assisted in planning and executing renovation projects, coordinating with contractors and vendors.

EDUCATION

2012 - 2016

Diploma in Building Maintenance

Atlanta Technical College / United States, Atlanta, GA

Certified Maintenance Technician

National Institute for Certification in Engineering Technologies / Certification Date: March 2023