




Sophie Harris

Film Stage Manager

CONTACT

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 United States, New York, NY

EDUCATION

2011 - 2015

Bachelor of Arts in Film Production

New York University, United States,
New York, NY

Certified Film Production Professional

Film Production Association, Certified:
March 2017

PROFESSIONAL SUMMARY

Skilled Film/TV Stage Manager with 10 years of experience managing set operations for high-profile television shows and feature films. Expert in coordinating between directors, producers, and technical departments to ensure on-time and on-budget productions.

EXPERIENCE

Film Stage Manager 2020 - Now Global Studios, United States, New York, NY

- Manage stage operations for feature films, including coordinating actor schedules, set changes, and equipment.
- Communicate between directors, producers, and technical teams to ensure everyone was aligned with production schedules.
- Assist with blocking, rehearsal scheduling, and set management, ensuring timely transitions between shots.
- Supervise and train production assistants to support the team during pre-production, shooting, and wrap-up.

TV Stage Manager 2015 - 2019 Prime Time Networks, United States, New York, NY

- Managed live television broadcasts, coordinating crew and performers during the broadcast and rehearsals.
- Handled last-minute changes and quick decisions in a fast-paced live environment.
- Ensured seamless cueing for cameras, lighting, and sound departments.

SKILLS

Film set management and coordination	★★★★★
Ability to handle live broadcast pressures	★★★★★
Strong communication skills	★★★★★
Crisis management and quick decision-making	★★★★★
Knowledge of production equipment	★★★★★
Proficient in production management software (Final Draft, Movie Magic Scheduling)	★★★★★