
 (713) 555-4567

 chadmullins@email.com

 Houston, TX

EDUCATION

Bachelor of Business Administration in Supply Chain Management

University of Houston, C.T. Bauer College of Business

Graduated: May 2024

- Relevant Coursework: Inventory Management, Logistics & Distribution, Procurement and Sourcing, Supply Chain Analytics

SKILLS

- Supply Chain Management: Inventory control, demand forecasting, procurement coordination
- Technical Skills: SAP ERP, Microsoft Excel, Tableau
- Soft Skills: Strong communication, problem-solving, teamwork
- Data Analysis: Data-driven decision-making, reporting, supply chain analytics

CHAD MULLINS

SUPPLY CHAIN MANAGER

PROFESSIONAL SUMMARY

Detail-oriented and analytical recent graduate with a degree in Supply Chain Management and hands-on internship experience. Skilled in inventory management, logistics coordination, and process improvement.

EXPERIENCE

- June 2023 - August 2023

Supply Chain Intern

Schneider Electric / Houston, TX

- Assisted in managing inventory for a regional distribution center, supporting 50+ product lines and contributing to a 10% improvement in stock accuracy.
- Developed demand forecasts using historical data and market trends, reducing stockouts for key product lines by 15%.
- Collaborated with logistics and procurement teams to streamline order processing, reducing lead times by 12% for high-demand components.

- October 2022 - May 2023

Logistics Assistant (Part-time)

United Parcel Service (UPS) / Houston, TX

- Supported logistics team with daily routing and scheduling of deliveries, ensuring efficient use of resources.
- Monitored shipment statuses and coordinated with drivers to manage on-time delivery, achieving a 95% on-time delivery rate.
- Assisted in processing shipping orders and prepared necessary documentation, contributing to a 20% improvement in processing time.

COURSES

- 2024 / APICS

Certified in Logistics, Transportation, and Distribution (CLTD)