

PROFESSIONAL SUMMARY

Meticulous Financial Audit Associate with 9 years of experience in financial reporting, audit planning, and regulatory compliance. Adept at using GAAP standards to analyze and report on financial health, enabling data-driven decisions.

EDUCATION

2012 - 2016

Bachelor of Business Administration in Finance

University of Illinois at Chicago / United States

Certified Public Accountant

November 2019

SKILLS

- Financial Reporting and Reconciliation Expert
- GAAP and IFRS Compliance Expert
- Data Analysis in Financial Audits Expert
- Budget Analysis and Forecasting Expert
- Advanced Excel and Audit Software (ACL, IDEA) Expert
- Internal Controls Assessment Expert
- Risk Management and Mitigation Strategies Expert

EXPERIENCE

2019 - Now

Financial Audit Associate

Elite Financial Services / United States, Chicago, IL

- Lead comprehensive financial audits, ensuring full compliance with GAAP, IFRS, and other regulatory standards.
- Coordinate with external auditors to prepare for year-end audits, managing timelines and resolving any discrepancies prior to final reporting.
- Utilize advanced data analysis tools (e.g., Excel, ACL) to streamline financial reporting processes.
- Conduct in-depth analysis of financial statements, identifying key financial trends, risks, and opportunities to assist management with data-driven decisions.

2016 - 2019

Audit Assistant

Hawthorne & Co. / United States, Chicago, IL

- Assisted senior auditors in planning and executing audits of client financial statements, ensuring compliance with regulatory standards.
- Verified transaction records, reconciled accounts, and reviewed supporting documents to ensure accuracy and completeness.
- Contributed to the preparation of audit reports, highlighting discrepancies and recommending corrective actions to senior management.
- Worked closely with clients to gather financial data and clarify accounting treatments, improving communication and understanding.

ADDITIONAL PROJECT

2023 - Now

Audit Process Improvement Initiative

Elite Financial Services, Chicago, IL

- Lead a cross-functional team to revamp the internal audit process by integrating automation tools.
- Implement new data analytics techniques to identify potential audit risks earlier in the process.