

 (617) 555-1234

 edmundgonzales@gmail.com

 Boston, MA

EDUCATION

Master of Science in Science Communication

Boston University, MA
Graduated: May 2013

Bachelor of Science in Molecular Biology

University of California, San Diego, CA
Graduated: May 2011

Certifications

- Certified Technical Writer – Society for Technical Communication (STC)
- Regulatory Writing Certification – Regulatory Affairs Professionals Society (RAPS)

SKILLS

- **Writing & Editing:** User manuals, white papers, SOPs, grant proposals
- **Tools:** Adobe FrameMaker, MS Office Suite, MadCap Flare, LaTeX
- **Science Proficiency:** Molecular biology, biochemistry, analytical chemistry
- **Communication:** Ability to translate complex scientific concepts into accessible content

AWARDS

- Authored a white paper that led to a 20% increase in customer inquiries at Thermo Fisher Scientific.
- Recipient of the Excellence in Technical Writing Award, Boston University (2013).

EDMUND GONZALES

SCIENCE TECHNICAL WRITER

PROFESSIONAL SUMMARY

Highly skilled and detail-oriented science technical writer with over 12 years of experience creating accurate, concise, and accessible content for technical and non-technical audiences. Seeking to contribute expertise in science communication, content development, and document management.

EXPERIENCE

- January 2018 - Now

Science Technical Writer

Thermo Fisher Scientific / Waltham, MA

- Develop technical documentation, including user manuals, white papers, and application notes for scientific instruments such as mass spectrometers and liquid chromatography systems.
- Collaborate with subject matter experts (SMEs) to ensure scientific accuracy and clarity in all published materials.
- Streamline documentation processes, reducing production timelines by 15%.

- August 2015 - December 2017

Content Developer – Life Sciences

Bio-Rad Laboratories / Hercules, CA

- Authored comprehensive guides and protocol handbooks for laboratory equipment and consumables.
- Coordinated with cross-functional teams to produce clear, visually appealing documentation.
- Managed multiple concurrent projects, consistently meeting tight deadlines.

- June 2013 - July 2015

Research Assistant & Freelance Writer

Harvard T.H. Chan School of Public Health / Boston, MA

- Conducted literature reviews and wrote detailed summaries for public health studies.
- Drafted abstracts and posters for academic conferences, ensuring compliance with style guidelines.
- Provided freelance writing services, including science blogs and articles aimed at public outreach and education.