




EMILY WHITE

Warehouse Worker

(555) 654-3210 

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Peoria, IL 

PROFESSIONAL SUMMARY

Resourceful and reliable individual recently released from incarceration, eager to contribute my skills and strong work ethic in a warehouse position at Prime Logistics Group. Bringing hands-on experience in warehouse duties gained through reentry programs and a willingness to excel in a supportive work environment.

EDUCATION

GED

Peoria High School, IL
2015

SKILLS

- Forklift operation (certified) Expert
- Inventory management and order fulfillment Expert
- Packing, sorting, and shipping Expert
- Attention to detail and accuracy Expert
- Basic computer skills for warehouse management systems Expert
- Strong physical stamina and ability to lift heavy objects Expert

COURSES

2024

Forklift Operator Certification

OSHA Safety Training

2024

EXPERIENCE

2024 - 2024

Inmate Work Program – Warehouse Laborer Illinois Department of Corrections / Springfield, IL

- Assisted with unloading shipments, organizing inventory, and storing materials safely within the warehouse.
- Operated forklifts and pallet jacks to move materials and manage stock levels.
- Conducted regular quality checks of incoming goods to ensure accuracy and quality compliance.
- Helped package and prepare items for shipment, ensuring timely and accurate deliveries.

2015 - 2018

Fast Food Worker McDonald's / Peoria, IL

- Provided customer service in a fast-paced environment, taking orders and processing payments.
- Assisted with food preparation and ensured orders were made to company standards.
- Maintained cleanliness and organization of the kitchen and dining areas.
- Trained new employees on customer service techniques, food handling, and safety procedures.

COMMUNITY INVOLVEMENT & VOLUNTEER WORK

2022 - 2022

Warehouse Operations Volunteer Peoria Reentry Resource Center, Peoria, IL

- Volunteered in a local community warehouse, assisting with sorting donated items, packaging, and inventory management.
- Developed teamwork and leadership skills while helping organize fundraising events.
- Gained practical experience in warehouse logistics and community outreach efforts.