



+1 555-123-4567

marycaudle@gmail.com

New York, NY

EDUCATION

Bachelor of Architecture (B.Arch)

Columbia University — New York, NY
Graduated: May 2024

LEED Green Associate

2025

OSHA 10-Hour Construction Safety Certification

2024

SKILLS

- Proficient in AutoCAD, Revit, SketchUp, Adobe Creative Suite (Photoshop, Illustrator, InDesign)
- Knowledge of local building codes and regulations
- Strong communication and project management skills
- 3D modeling and rendering
- Construction document preparation

MARY CAUDLE

JUNIOR ARCHITECT

PROFESSIONAL SUMMARY

Dedicated and detail-oriented Junior Architect with experience in residential and commercial design. Skilled in AutoCAD, Revit, and Adobe Creative Suite, with a strong understanding of building codes and construction processes. Seeking to contribute my expertise in design and project management to a dynamic architecture firm.

EXPERIENCE

- May 2024 - December 2024

Junior Architect

Greenfield Architecture Studio — New York, NY /

- Assisted in the design and development of residential and commercial projects, including a 12-story mixed-use building in Brooklyn.
- Collaborated with senior architects on project planning, creating detailed construction drawings and presentations for clients.
- Coordinated with contractors and engineers to ensure adherence to design specifications and schedules.
- Utilized AutoCAD, Revit, and SketchUp to create accurate 3D models and renderings for client presentations.
- Contributed to the review and revision of architectural plans to ensure compliance with local zoning and safety regulations.

- June 2022 - December 2022

Intern Architect

Urban Visions Architecture — New York, NY /

- Supported design teams in creating conceptual designs and construction documents for a variety of commercial projects.
- Drafted floor plans, elevations, and sections using AutoCAD and Revit, while learning the importance of attention to detail and time management in a professional setting.
- Assisted in client meetings, gathering feedback and incorporating changes into final designs.