
 (555) 678-9101

 jessica.thompson@gmail.com

 Denver, CO

EDUCATION

Associate Degree in Marketing

Red Rock Community College, Denver, CO

Expected Graduation: May 2025

SKILLS

- Communication and active listening
- Basic knowledge of furniture assembly and care
- Time management
- Team collaboration
- Adaptability
- Point of Sale (POS) system proficiency (trained)

JESSICA THOMPSON

FURNITURE SALES ASSOCIATE

PROFESSIONAL SUMMARY

Motivated and detail-oriented individual seeking an entry-level position as a Furniture Sales Associate at Mountain View Furnishings. Committed to delivering excellent customer service and contributing to the team's sales goals.

EXPERIENCE

- May 2024 - August 2024

Retail Intern

Modern Spaces Furnishings / Denver, CO

- Shadowed senior associates to learn customer engagement strategies.
- Assisted in organizing store layouts to maximize visual appeal.
- Provided support at the cash register during peak hours.
- Gained product knowledge to advise customers effectively.

- August 2021 - April 2023

Barista (Part-Time)

Boulder Brews Café / Boulder, CO

- Delivered high-quality customer service in a fast-paced environment.
- Maintained accurate cash handling and processed up to 50 transactions daily.
- Handled customer inquiries and resolved complaints professionally.
- Helped streamline order-taking, improving service speed by 10%.

VOLUNTEER EXPERIENCE

- June 2023 - August 2023 / Denver Community Thrift Store, Denver, CO

Customer Service Volunteer

- Assisted customers in locating items and offered friendly service.
- Organized and maintained store displays to enhance appeal.
- Supported inventory management by sorting and tagging donated goods.
- Contributed to a 15% increase in daily sales during the summer period.