



Ophthalmic Medical Assistant

Michael Parris

Professional summary

Dedicated Ophthalmic Medical Assistant with experience providing exceptional patient care in eye clinics and ophthalmology practices. Skilled in performing diagnostic tests, assisting in minor procedures, and educating patients on eye care. Adept at ensuring smooth clinic operations with a strong focus on accuracy, efficiency, and compassionate patient service.

Experience

Ophthalmic Medical Assistant

May 2020 - Now

VisionCare Eye Center / United States, Athens, GA

- Assist ophthalmologists in minor in-office procedures such as chalazion excision.
- Educate patients on post-procedure care, contact lens usage, and medication administration.
- Maintain and calibrate diagnostic equipment, ensuring optimal functionality.
- Document patient histories, test results, and treatment plans in the EHR system.

Medical Assistant

January 2017 - April 2020

Georgia Vision Specialists / United States, Atlanta, GA

- Performed visual field testing, fundus photography, and corneal topography.
- Prepared exam rooms and ensured all necessary instruments were sterilized and ready for use.
- Scheduled patient appointments and coordinated follow-up visits.

Professional Development

- Advanced Ophthalmic Techniques Workshop | American Academy of Ophthalmology | Completed: October 2024
- HIPAA and OSHA Compliance Training | Completed: March 2023

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Education

Diploma in Medical Assisting

2012 - 2016

Athens Technical College

United States

Certifications

- Certified Ophthalmic Assistant (COA) | Joint Commission on Allied Health Personnel in Ophthalmology (JCAHPO) | Issued: March 2022
- Basic Life Support (BLS) Certification | American Heart Association | Issued: February 2020

Skills

Comprehensive patient care and support



Ophthalmic diagnostic testing (e.g., visual acuity, tonometry, OCT, visual field tests)



Assisting in minor surgical procedures



EHR and medical documentation (e.g., Epic, NextGen)



Contact lens fitting and patient education



Instrument sterilization and maintenance

