



JOHN MONTGOMERY

General Director of Operations

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United States, New York, NY 

PROFESSIONAL SUMMARY

Accomplished and results-oriented Director of Operations with over 13 years of experience leading teams in dynamic and fast-paced environments. Proven expertise in streamlining operations, managing cross-functional teams, and implementing process improvements to drive efficiency and profitability.

EDUCATION

2013 - 2015

Master of Business Administration (MBA)

New York University Stern School of Business, NY

2006 - 2010

Bachelor of Science in Business Management

University of California, Berkeley

Certified Operations Manager (COM)

National Association of Operations Managers / Certification Date: January 2020

Project Management Professional I (PMP)

Project Management Institute / Certification Date: March 2019

SKILLS

- Process optimization and efficiency improvements Expert
- Team leadership Expert
- Budget management Expert
- Strategic planning Expert
- Procurement Expert
- Data analysis Expert
- Communication skills Expert

LANGUAGES

- Spanish: Intermediate proficiency (written and spoken)

EXPERIENCE

2021 - Now

Director of Operations

Global Enterprises Inc. / United States, New York, NY

- Oversee daily operations for a team of 150 employees.
- Lead strategic planning and budgeting processes.
- Collaborate with senior leadership to identify and address bottlenecks.
- Implemented a data-driven approach to monitor performance and make informed decisions.

2016 - 2021

Operations Manager

Tech Solutions Corp. / United States, New York, NY

- Managed day-to-day operations, overseeing a team of 50 professionals.
- Developed and implemented streamlined processes that improved workflow efficiency by 20%.
- Facilitated cross-departmental communication to enhance collaboration and reduce project completion time by 12%.

2012 - 2016

Operations Coordinator

Prime Services Ltd. / United States, New York, NY

- Assisted in coordinating daily operational activities and ensuring the smooth functioning of administrative tasks.
- Managed scheduling, resource allocation, and logistical support for multiple teams across the organization.

VOLUNTEER WORK

2019 - Now

Operations Consultant

Nonprofit Solutions Group, New York, NY

- Provide pro-bono consulting services to small nonprofit organizations, helping them streamline operations.
- Conduct workshops on resource allocation and process optimization.

