



Emily Robinson

Senior Buyer

CONTACT

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United States, Chicago, IL

EDUCATION

Bachelor of Science in Business Administration

University of Chicago, United States, Graduated: May 2013

Certifications

- **Certified Professional in Supply Management (CPSM)**, *Institute for Supply Management*, March 2019
- **Retail Management Certification**, *Chicago Retail Academy*, July 2017

PROFESSIONAL SUMMARY

Highly motivated and detail-oriented Senior Buyer with experience in the retail sector. Expert in trend forecasting, supplier negotiations, inventory management, and creating consumer-focused product assortments. Eager to leverage my expertise to contribute to the success of a leading retail brand.

EXPERIENCE

Senior Buyer - Apparel Department

2018 - Now

Target, Chicago, IL

- Lead the buying process for the apparel department, managing a team of buyers to ensure alignment with company goals.
- Collaborate with merchandising and marketing teams to identify key trends and curate product assortments that drive sales.
- Oversee seasonal buying cycles, ensuring timely deliveries and product availability for all retail locations.
- Build and maintain strong relationships with suppliers, ensuring smooth product flow and resolution of any issues that arise.

Buyer - Women's Apparel

2014 - 2018

Nordstrom, Chicago, IL

- Managed a diverse portfolio of women's apparel, working closely with brands to select styles that met customer preferences.
- Worked closely with vendors to negotiate terms and conditions and to source high-quality products that aligned with budget goals.
- Coordinated with the logistics team to ensure timely delivery and proper storage of merchandise.
- Conducted market research to identify emerging trends, ensuring that product selections aligned with customer demands.

SKILLS

Vendor management and negotiations	★★★★★
Inventory and supply chain management	★★★★★
Market trend analysis	★★★★★
Cross-functional team collaboration	★★★★★
Strong analytical and data-driven decision-making	★★★★★
Advanced proficiency in Microsoft Excel and ERP software	★★★★★
Excellent communication and relationship-building	★★★★★