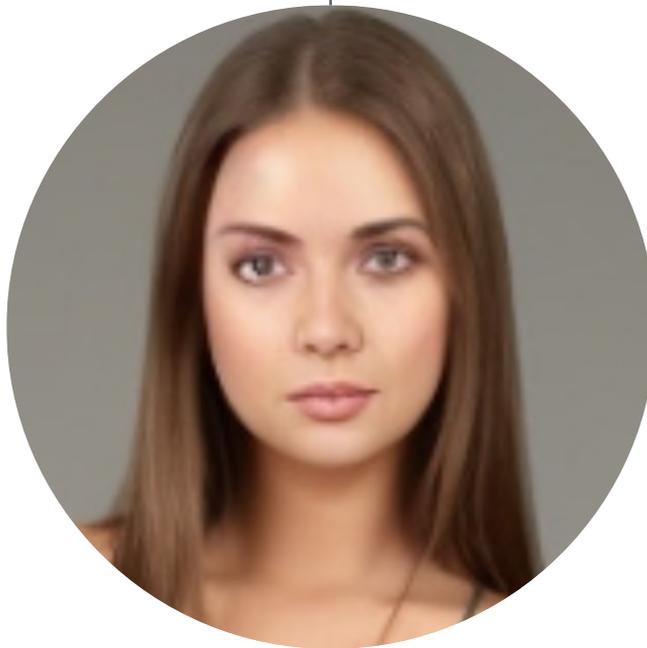


(646) 555-2020

emily.carter@gmail.com

United States, New York, NY



Emily Carter

EDUCATION

Bachelor of Business Administration, New York University, Graduation Date: May 2025

- GPA: 3.7/4.0
- Relevant Coursework: Sales Management, Consumer Behavior, Negotiation Skills, Marketing Analytics

HubSpot Inbound Sales Certification, 2024

SKILLS

CRM systems: Salesforce, HubSpot	Expert
Cold calling and prospecting	Expert
Relationship building and client engagement	Expert
Time management and multitasking	Expert

Inside Sales

PROFESSIONAL SUMMARY

Eager and self-motivated business graduate with a strong foundation in communication and sales strategy. Looking for an entry-level inside sales role where I can apply my skills in lead generation and relationship building to achieve sales goals.

EXPERIENCE

Sales Intern, BrightFuture Marketing, New York, NY

January 2025 - May 2025

- Conduct 30+ cold calls daily, generating an average of 20 qualified leads per week.
- Create comprehensive CRM reports to streamline sales processes and increase data integrity by 20%.
- Assist the sales team during client pitch meetings and negotiations, resulting in two successful contract closures.

Retail Associate, UniStyle Clothing, New York, NY

September 2022 - December 2024

- Delivered exceptional customer service, resulting in a 98% customer satisfaction score.
- Successfully implemented upselling techniques, increasing sales by 10% during the holiday season.
- Maintained accurate inventory records and trained two new hires in store operations.