

Federal Law Clerk

Michael Reynolds

Professional summary

Highly analytical federal law clerk with experience in constitutional law, statutory interpretation, and litigation research. Skilled in drafting legal memoranda, reviewing motions, and assisting in complex federal cases. Dedicated to upholding legal standards and supporting judicial efficiency in high-stakes litigation.

Experience

Federal Law Clerk

September 2022 - Now
U.S. District Court for the District of Columbia / Washington, DC

- Conduct in-depth legal research on constitutional and statutory law to assist judges in making well-informed decisions on federal cases.
- Draft bench memoranda and judicial opinions on complex litigation matters, including regulatory and constitutional law issues.
- Review pre-trial motions, discovery disputes, and evidentiary submissions to ensure compliance with federal rules of procedure.
- Coordinate with attorneys, court clerks, and judicial staff to facilitate efficient case management and courtroom operations.




Summer Associate

June 2021 - August 2021
WilmerHale LLP / Washington, DC

- Assisted in drafting appellate briefs, legal memoranda, and client advisory reports on federal litigation cases.
- Conducted legal research on administrative law, corporate governance, and federal regulations.
- Reviewed and summarized legal documents, including contracts, pleadings, and regulatory filings.
- Participated in mock trials and legal strategy meetings to enhance litigation preparedness.

Pro Bono & Community Involvement

- Volunteer Attorney, Washington DC Legal Aid Society
- Mentor, Georgetown Law Clerkship Program
- Legal Writing Tutor, George Washington University

 (202) 555-9876
 michael.reynolds@email.com
 Washington, DC

Education

Juris Doctor (J.D.)
Georgetown University Law Center
Washington, DC | 2022

Bachelor of Science in Economics & Political Science

George Washington University
Washington, DC | 2019

Certifications

- Admitted to the D.C. Bar | 2023
- Certified in Federal Rules of Civil Procedure | 2022
- LexisNexis Advanced Litigation Research Certification | 2021

Skills

Federal case law analysis & statutory interpretation	<div><div></div><div></div><div></div><div></div><div></div></div>
Drafting legal memoranda & judicial opinions	<div><div></div><div></div><div></div><div></div><div></div></div>
Pre-trial motion review & procedural law research	<div><div></div><div></div><div></div><div></div><div></div></div>
Constitutional law & administrative law research	<div><div></div><div></div><div></div><div></div><div></div></div>
Litigation support & evidentiary review	<div><div></div><div></div><div></div><div></div><div></div></div>
Case docket management & record analysis	<div><div></div><div></div><div></div><div></div><div></div></div>
Attention to detail & legal compliance	<div><div></div><div></div><div></div><div></div><div></div></div>