

Rachel Nguyen

Senior Staff Tax
Accountant

CONTACT

(213) 555-2098
rachel.nguyen@email.com
Los Angeles, CA

EDUCATION

Bachelor of Science in Accounting

California State University, Long
Beach | Long Beach, CA

Graduated: May 2013

Certifications

- Certified Public Accountant (CPA), CA
License #104933 | Issued: Nov 2019
- Enrolled Agent (EA), IRS Certification
#119048 | Issued: Feb 2016

Software Proficiency

- OneSource
- Vertex O Series
- UltraTax CS
- Microsoft Excel (Advanced Formulas &
Lookup Functions)

PROFESSIONAL SUMMARY

Experienced Senior Tax Staff Accountant with a background in corporate and public tax. Skilled in federal and multi-state tax preparation, compliance, and strategic planning. Deep knowledge of ASC 740 and hands-on experience with OneSource and Vertex.

EXPERIENCE

Senior Tax Accountant 2021 - Now

Lennox Financial Holdings, Los Angeles, CA

- Manage tax compliance for 15 corporate entities across 8 states, ensuring on-time filings and zero penalties.
- Prepare ASC 740 tax provision reports and review deferred tax schedules with the Finance Controller.
- Provide research and advisory on new California tax law changes affecting the company's real estate holdings.
- Respond to IRS and FTB audit inquiries, reducing exposure and avoiding potential fines.

Tax Accountant 2013 - 2020

Grant & Moss LLP, Los Angeles, CA

- Filed corporate and partnership returns for clients in retail, healthcare, and manufacturing sectors.
- Created tax planning strategies that reduce client liabilities by an average of 10% year-over-year.
- Supervised seasonal interns during the busy season, improving workflow and turnaround time.
- Delivered in-depth tax memos and research summaries to guide clients through complex tax scenarios.

★ SKILLS

Corporate tax compliance	★★★★★
Federal & multi-state tax returns	★★★★★
ASC 740 (income tax provision)	★★★★★
Tax planning & strategy	★★★★★
OneSource & Vertex	★★★★★
IRS audit response	★★★★★
Nexus studies	★★★★★
S-Corp & C-Corp returns	★★★★★