



Sarah Johnson

Picking and Packing Associate

CONTACT

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- United States, Miami, FL

EDUCATION

High School Diploma

Miami High School, Graduated: May 2019

Certifications

- Forklift Operation Certification** - Warehouse Safety Training Institute, February 2022
- OSHA Safety Certification**, March 2021

PROFESSIONAL SUMMARY

Efficient and detail-oriented picking and packing specialist with experience in fast-paced warehouse environments. Adept at maintaining accuracy, managing inventory, and ensuring on-time shipment of goods.

EXPERIENCE

Picking and Packing Associate

2021 - Now

Speedy Shipping Solutions, Miami, FL

- Accurately pick and pack orders for shipment, ensuring items match customer specifications.
- Utilize handheld scanners and warehouse management systems to track inventory and ensure accurate order fulfillment.
- Collaborate with the quality control team to inspect products before packaging.
- Maintain a clean and organized workspace to meet safety and operational standards.
- Achieve a 98% accuracy rate in fulfilling orders.

Warehouse Associate

2019 - 2021

Quick Logistics, Miami, FL

- Loaded and unloaded delivery trucks and sorted items for distribution.
- Assisted in organizing stock and inventory management, ensuring proper placement for easy access.
- Coordinated with shipping teams to meet order deadlines and improve packing efficiency.

SKILLS

Order picking and packing	★★★★★
Inventory tracking systems	★★★★★
Attention to detail and accuracy	★★★★★
Safe operation of warehouse equipment	★★★★★
Time management and organization	★★★★★