

SKILLS

Production Coordination
Expert

Stage Direction
Expert

Scheduling & Logistics
Expert

Budget Management
Expert

Team Leadership
Expert

Conflict Resolution
Expert

Event Planning
Expert

Time Management
Expert

Communication Skills
Expert

Problem-Solving
Expert

Resource Allocation
Expert

Technical Theatre Knowledge
Expert

Script Supervision
Expert

Crisis Management
Expert

AWARDS

Successfully stage-managed the Broadway premiere of *The Great Gatsby* in 2023, receiving outstanding reviews for production efficiency.

Awarded "Best Stage Manager" at the 2021 New York Theatre Awards for excellence in production coordination.

PROFESSIONAL SUMMARY

Experienced Stage Manager with 9+ years of overseeing productions from rehearsals through final performance. Adept at coordinating with directors, cast members, and technical crews to ensure smooth performances. Proficient in managing complex stage setups and working under tight deadlines.

EXPERIENCE

Stage Manager

Broadway Productions, New York, NY

January 2019 - Now

- Manage all stage operations for 5 Broadway shows, coordinating between creative teams and technical departments to execute seamless performances.
- Organize rehearsal schedules, ensure timely completion of preparations, and provide support to directors and actors.
- Oversee a team of 20+ technicians, stagehands, and production assistants, maintaining a cohesive work environment and resolving conflicts as needed.
- Implemented risk management procedures that resulted in zero major accidents during performances over the last 3 years.

Assistant Stage Manager

TheatreWorks, New York, NY

June 2016 - December 2018

- Assisted in managing rehearsals for three major theatre productions, providing logistical support and ensuring rehearsal spaces were properly set up.
- Coordinated props, costumes, and sets with department heads, ensuring that everything was ready on time for each performance.
- Provided communication between cast members and crew during shows, ensuring all cues were followed precisely.
- Supported in managing lighting and sound equipment during performances, troubleshooting issues as needed.

EDUCATION

Bachelor of Arts in Theatre Arts, New York University, New York, NY

Graduated: May 2016

Stage Management Certification, National Association of Theatre Managers (NATM) – January 2020