

John Mitchell

General Construction
Estimator

CONTACT

(555) 123-4567

Los Angeles, CA

EDUCATION

Bachelor of Science in Construction Management

University of Southern California, Los Angeles, CA

Graduated: May 2013

Certifications

- Certified Professional Estimator (CPE), AACE International – *January 2017*
- LEED Green Associate, Green Building Certification Institute – *March 2016*

Additional Information

Volunteer Construction Estimator for Habitat for Humanity, Los Angeles Chapter, 2016–Present

LANGUAGES

- Proficient in Spanish, enhancing communication with subcontractors and clients.

PROFESSIONAL SUMMARY

Experienced construction estimator with over 12 years of expertise in project cost estimation, value engineering, and budgeting. Adept at using software tools for accurate takeoffs and working with diverse teams to ensure cost-effective project delivery.

EXPERIENCE

Senior General Construction Estimator

2018 – Now

Turner Construction Company, Los Angeles, CA

- Lead a team of 5 estimators in providing detailed cost estimates for commercial and residential construction projects, ranging from \$500K to \$50M.
- Develop and maintain project budgets, collaborating with project managers and engineers to control costs and identify cost-saving opportunities.
- Conduct quantity takeoffs using ProEst, ensuring precise material and labor cost projections that reduced overall project expenses by 8%.
- Prepare tender documents, ensuring compliance with project specifications and regulations, resulting in a 15% increase in bid success rate.

General Construction Estimator

2013 – 2017

PCL Construction, Long Beach, CA

- Estimated costs for over 150 residential and commercial projects, providing accurate projections for materials, labor, and subcontractor services.
- Conducted site visits and surveys to assess project requirements, ensuring that estimates aligned with site-specific conditions.
- Worked with the procurement team to source materials and negotiate costs with suppliers, achieving cost reductions of up to 10% on large projects.
- Collaborated with architects and engineers to revise plans and incorporate cost-effective alternatives, leading to project savings of \$200K on a \$5M residential complex.

SKILLS

Cost estimation software (ProEst, PlanSwift)

★★★★★

Blueprint reading and interpretation

★★★★★

Quantity takeoff and cost analysis

★★★★★

Budget management and project scheduling

★★★★★