

Hospital Pharmacy Inventory Technician

Robert Lee

Professional summary

Skilled Hospital Pharmacy Inventory Technician with experience managing inventory systems, stock levels, and medication storage in a hospital setting. Proficient in ensuring medication availability, maintaining accurate records, and supporting the pharmacy team’s operational needs. Strong background in pharmaceutical logistics and hospital supply chain management.

Experience

Hospital Pharmacy Inventory Technician

January 2021 - Now
Brigham and Women’s Hospital / Boston, MA

- Maintain accurate medication inventory, ensuring proper stock levels across all pharmacy departments and reducing instances of stockouts.
- Track and manage medication orders, deliveries, and returns, ensuring no interruptions in patient care and optimizing the pharmacy’s supply chain operations.
- Monitor medication expiration dates, conducting regular stock audits to avoid expired medications and ensure compliance with hospital policies.
- Work with the pharmacy team to ensure timely restocking of high-demand medications, especially IV solutions and antibiotics, meeting hospital needs during peak periods.

Hospital Pharmacy Inventory Technician

June 2018 - December 2020
Boston Medical Center / Boston, MA

- Managed inventory records, processing incoming shipments and ensuring medications were properly stored and labeled according to safety protocols.
- Collaborated with pharmacy staff to anticipate medication needs and optimize stock levels, reducing waste and ensuring availability of high-demand medications.
- Conducted physical inventory audits and reconciled discrepancies in the system, ensuring accurate and up-to-date stock levels.
- Assisted in maintaining and tracking controlled substances inventory, ensuring compliance with state and federal regulations.

Technology Proficiency

- Highly skilled in using Pyxis and Omnicell automated dispensing systems.
- Proficient in Microsoft Excel for inventory tracking and reporting.
- Regularly use pharmacy management software to track medication distribution and manage stock levels.

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Education

Pharmacy Technician Certificate
Boston University, MA
Graduated May 2018

Certifications

- Pharmacy Technician Certification (PTCB), 2020
- Inventory Management and Control Certification, 2019

Skills

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|--------------------------------|-------|
| Inventory control | ◆◆◆◆◆ |
| Stock level monitoring | ◆◆◆◆◆ |
| Medication storage | ◆◆◆◆◆ |
| Pharmaceutical logistics | ◆◆◆◆◆ |
| Supply chain management | ◆◆◆◆◆ |
| Barcode scanning systems | ◆◆◆◆◆ |
| Order fulfillment | ◆◆◆◆◆ |
| Medication expiration tracking | ◆◆◆◆◆ |
| Data entry and recordkeeping | ◆◆◆◆◆ |
| Pharmaceutical purchasing | ◆◆◆◆◆ |
| Pyxis and Omnicell management | ◆◆◆◆◆ |
| Team collaboration | ◆◆◆◆◆ |