

ALEXANDRA MASON

Construction Civil Engineer

 (312) 555-7890

 alex.mason@email.com

 Chicago, IL

To Hiring Manager
BuildRight Construction Inc.

Dear Hiring Manager,

I am excited to submit my application for the Construction Civil Engineer position at BuildRight Construction Inc. With over three years of experience in managing construction projects, coordinating with subcontractors, and ensuring compliance with safety regulations, I am confident in my ability to support your team in delivering high-quality infrastructure projects on time and within budget.

At my current position with Midwest Builders, I have overseen site inspections, managed project schedules using Primavera P6, and collaborated closely with engineers and architects to resolve design and construction challenges efficiently. A recent project I contributed to was a large-scale commercial building where I helped streamline construction sequencing, reducing project duration by 12% without compromising quality.

My strong communication skills and practical engineering knowledge allow me to effectively bridge the gap between design and field operations, ensuring smooth project execution. I hold a Bachelor's degree in Civil Engineering from the University of Illinois and have completed OSHA 30-hour training.

I am particularly drawn to BuildRight Construction's reputation for innovation and commitment to sustainable building practices. I would welcome the opportunity to contribute to your ongoing success.

Thank you for your consideration. I look forward to the chance to discuss how my experience aligns with your needs. Please feel free to contact me at (312) 555-7890 or via email at alex.mason@email.com.

Sincerely,

Alexandra Mason