

JORDAN M. CARTER

Executive Director

(206) 555-7812

jordan.carter@email.com

Seattle, WA

Professional summary

Seasoned nonprofit executive director with years of leadership in public health programs. Proven success in securing multimillion-dollar grants, expanding access to care in underserved areas, and leading cross-functional teams across urban and rural Washington.

Experience

2018 - Now

Executive Director

Rainier Community Health Alliance, Seattle, WA

- Spearheaded a regional initiative that expanded preventative health services to 12 rural counties, resulting in a 47% increase in patient outreach and improved access to maternal care for over 8,000 residents.
- Secure over \$3.8M in competitive grants from HRSA, CDC, and regional foundations to develop programs targeting chronic illness prevention and vaccine accessibility.
- Lead a diverse team of 35 full-time staff and over 120 volunteers across multiple sites while implementing agile management systems that reduced program delays by 22% annually.

2013 - 2017

Director of Programs

Evergreen Health Collaborative, Tacoma, WA

- Designed and executed community-based education programs focused on diabetes and hypertension prevention, engaging over 10,000 residents annually through workshops, screenings, and media campaigns.
- Coordinated Medicaid enrollment campaigns across Pierce County, resulting in a 28% uptick in coverage among low-income families and recent immigrants.
- Hired, trained, and supervised 60+ outreach workers, peer educators, and health advocates to deliver culturally appropriate services and ensure compliance with state health guidelines.

Education

Master of Public Administration,
University of Washington | Seattle, WA | 2012

Bachelor of Science in Health Studies,
Western Washington University | Bellingham, WA | 2009

Certifications

- Certified Nonprofit Executive Leader – Nonprofit Leadership Alliance, 2020
- Fundraising Management Certificate – UW Professional & Continuing Education, 2018

Additional Information

- Member, Washington State Public Health Association
- Guest lecturer at Seattle Pacific University's Nonprofit Leadership program

Skills

Strategic Planning	★★★★★
Public Health Policy	★★★★★
Grant Writing	★★★★★
Stakeholder Engagement	★★★★★
Healthcare Outreach	★★★★★
Program Evaluation	★★★★★
Fundraising Campaigns	★★★★★
Team Leadership	★★★★★
Financial Oversight	★★★★★
Government Relations	★★★★★
Communication	★★★★★

Languages

- Bilingual in English and Spanish