

SAMANTHA REYES

Senior Accountant

Education

Bachelor of Science in Accounting, George Washington University, Graduated: May 2009

Certifications

- Certified Government Financial Manager (CGFM) — *Issued: 2018*
- Certified Public Accountant (CPA) — *Issued: 2014*

Skills

Government Accounting & Compliance ★★★★★

Financial Reporting & Analysis ★★★★★

Budget Management ★★★★★


Internal Controls & Auditing ★★★★★

GAAP & GASB Standards ★★★★★


Grant Management ★★★★★

SAP, Oracle, and Microsoft Dynamics ★★★★★

Advanced Excel & Financial Modeling ★★★★★

 (555) 789-1234

 samantha.reyes@gmail.com

 United States, Washington, DC

Professional summary

Experienced Government Senior Accountant with over 13 years specializing in federal and state accounting, compliance, and financial reporting. Proven expertise in managing public funds, ensuring regulatory adherence, and streamlining accounting processes within government agencies.

Experience

March 2017 - Now

Senior Accountant

U.S. Department of the Treasury,
Washington, DC

- Lead audits and coordinate with external auditors to verify accuracy of financial statements.
- Implement process improvements that reduced reporting errors by 20% and accelerated monthly closing cycles.
- Train junior accountants on government accounting standards and financial software applications.

June 2012 - February 2017

Accountant II

City of Washington Finance
Department

- Managed accounts payable and receivable for multiple city departments, processing over \$50 million annually.
- Assisted in the preparation of annual budget reports and variance analyses for city council review.

July 2009 - May 2012

Staff Accountant

Virginia Department of
Transportation

- Prepared detailed financial reports for transportation projects funded by state and federal grants.
- Monitored grant expenditures and maintained compliance with government grant requirements.