

AMANDA HARRIS

Director of Operations

Education

Master of Science in Industrial Engineering, University of Illinois, Graduated: May 2014

Bachelor of Science in Manufacturing Engineering, Michigan State University, Graduated: May 2009

Certifications

- Certified Lean Six Sigma Black Belt, November 2022
- OSHA 30-Hour General Industry Safety, July 2021
- Certified Supply Chain Professional (CSCP), April 2020

Leadership Training Program, Professional Development, Harvard Business School, 2021

Skills

Lean manufacturing and process improvement	★★★★★
Production management and scheduling	★★★★★
Quality assurance and control	★★★★★
Supply chain and logistics management	★★★★★
Safety protocols and compliance	★★★★★

Languages

French: Conversational

📞 (773) 555-2345

📍 United States, Chicago, IL

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Professional summary

Strategic and driven Director of Operations with over 15 years of experience in manufacturing environments. Expertise in optimizing production processes, ensuring quality control, and managing large teams to meet operational targets and improve bottom-line results.

Experience

March 2019 - Now

Director of Operations

Precision Manufacturing Co.

- Lead operations for a manufacturing facility with 300 employees, overseeing production, quality assurance, and logistics.
- Develop and maintain budgets, reducing operational costs by 10% over the last fiscal year.
- Manage relationships with key suppliers and negotiated contracts to secure materials.
- Introduced predictive maintenance schedules that decreased equipment downtime by 25%.

January 2015 - February 2019

Operations Manager

Metalworks Industries

- Coordinated daily manufacturing operations, ensuring products met quality standards and deadlines.
- Managed a team of 150 employees across production and logistics, ensuring optimal efficiency.
- Introduced a new employee training program that decreased onboarding time by 30%.

June 2010 - December 2014

Production Supervisor

Titan Manufacturing

- Supervised a team of 50 production workers, ensuring timely and quality output.
- Monitored inventory levels and coordinated restocking to maintain smooth production operations.

Volunteer Work

January 2018 - Now

Mentor

Manufacturing Leaders of Tomorrow

- Actively mentor junior professionals entering the manufacturing industry, offering career guidance and development advice.