


# Cover Letter

 (213) 555-4390

 jessica.martin@email.com

 Los Angeles, CA

**From**

**Jessica Martin**

**Substitute Teacher**

**To**

**Hiring Manager**

**Los Angeles Unified School District**

Dear Hiring Manager,

I am writing to express my interest in the Substitute Teacher position within the Los Angeles Unified School District. As a recent graduate with a Bachelor's Degree in Education from California State University, Northridge, I am passionate about supporting student learning in diverse and inclusive classroom environments. I am eager to contribute my adaptability, enthusiasm, and classroom management skills to your team.

During my student teaching placement at Woodland Hills Elementary School, I led daily instruction for a third-grade classroom, implemented lesson plans aligned with state standards, and maintained a positive learning environment. My experience also includes assisting with special education programs and incorporating technology tools like Google Classroom to engage students in both in-person and remote settings.

I am certified by the California Commission on Teacher Credentialing and have completed training in classroom safety, behavior management, and mandated reporting. I take pride in my ability to quickly build rapport with students and step confidently into any classroom setting, ensuring a smooth continuation of instruction in the lead teacher's absence.

I would welcome the opportunity to further discuss how I can contribute to LAUSD's mission of educational excellence. Thank you for your time and consideration. I can be reached at (213) 555-4390 or via email at jessica.martin@email.com.

Sincerely,

Jessica Martin