

# ROBERT EDWARDS

## Financial Analyst

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📍 United States, San Francisco, CA

### 📝 Professional summary

Motivated and detail-oriented entry-level financial analyst with a solid academic background and internship experience. Adept at performing data analysis, creating financial reports, and providing business insights. Highly skilled in Microsoft Excel and basic financial modeling.

### 🚧 Experience

June 2025 - August 2025

#### Financial Analyst Intern

Tech Ventures, San Francisco

- Supported the senior financial team in creating reports and performing data analysis.
- Assisted in monthly forecasting, including budgeting and variance analysis.
- Participated in preparing business plans and proposals for internal and external stakeholders.
- Conducted market and competitor research to support business expansion and investment decisions.
- Used Excel to compile data sets and create financial summaries for management.

September 2023 - May 2024

#### Finance Assistant

University Finance Department, San Francisco, CA

- Assisted with preparing internal financial statements for university departments.
- Managed petty cash accounts and ensured proper allocation of funds across various university projects.
- Conducted basic data analysis to support budgetary decisions for student events and activities.

### Volunteer Work

- Volunteer finance consultant for - *Nonprofit Fundraising Solutions* -, helping small organizations with budgeting and forecasting.

### 🎓 Education

**Bachelor of Science in Finance, University of California, Graduated: May 2023**

- Relevant coursework: Financial Analysis, Corporate Finance, Investment Strategies, Accounting Principles

**Excel for Financial Analysts, Coursera, Certification Date: May 2023**

**Bloomberg Market Concepts (BMC), Bloomberg, Certification Date: April 2023**

### 🚀 Skills

Data analysis and financial reporting



Basic financial modeling



Excel (advanced functions, pivot tables, VLOOKUP)



Budgeting and forecasting



Market research and competitor analysis



Strong written and verbal communication skills



Attention to detail and accuracy



### 🗣 Languages

- Fluent in English and Spanish, enabling communication with a diverse range of clients.